

Office/Contact: Office of Student Affairs/Office of Student Activities

Source: SDBOR Policy.8.1; University Policy 3:1 University Policy4:6

Link: <https://public.powerdms.com/SDRegents/documents/1680650>

<https://www.sdstate.edu/sites/default/files/Student%20Conduct%20Code.pdf>

<https://www.sdstate.edu/policies/upload/HumanRightsComplaints.pdf>

Associated Forms: New and Forming Organizations Registration Packet Student Organization

Handbook; x3 -1.33.7 69ok; Ssdr1-2. 0.011 T5U15 Td009%20s:os:4.2 (i 0 Tc 0 Twes (H)4.6 Mt-2.6 (i 0 a P15



affiliated with the organization; and activating and maintaining a profile page on Jacks Club Hub which includes a roster of active members and officers

- v. Ensuring constitutional and organization compliance with the regulations and policies as set forth by the SDBOR and the University.
- f. Upon satisfactory completion of the *New and Forming Organizations Registration Packet*, the Office of Student Activities will assist the potential new organization through the recognition process, which involves review by the ~~Original~~ ~~Subcommittee~~ Students' Association, and the Senior Director of the Student Union. The organization may reapply once within the same academic year ~~if registration is denied~~.
- g. Each organization must have an advisor registered with the Office of Student Activities. Any full-time faculty or staff may serve as an advisor to a registered student organization.
  - i. The advisor and the student leadership of the organization will decide on the scope of the advisor's responsibilities, but in no manner will an advisor ~~be~~ ~~given~~ the responsibility or authority to make decisions for the student organization. The advisor will only advise on the exercise of responsibilities by the student leadership and will not have the authority to control the policy of the organization. The student organization's leadership, with the advice of the advisor, is to monitor and be responsible for the budgeting and expenditure of the organization's funds.
  - ii. Advisors to Greek social organizations must be registered with the Office of Student Activities.
- h. To maintain registered status, all student organizations must comply with the following provisions:
  - i. Submit a reregistration on Jacks Club Hub to update contacts, roster, and .h1.152 TD ( )



specifications within the time period allotted.

- ii. Residents of the house shall conduct at least one fire and tornado drill each semester.
- iii. No house will have more residents than the maximum occupancy as specified by the Brookings Fire Department.
- iv. The organization must submit a housing list to the Program Advisor for Greek Life within the first week of each academic semester.
- v. Students who are active members of an organization currently living in a facility associated with the Department of Residential Life may apply for a housing release if the following requirements are met:
  - 1. Must be beyond first year of academic study at the University. No first year students will be permitted to become residents of Greek Houses or any organization's house
  - 2. Must indicate on the Department of Residential Life's housing application an intention to live in Greek housing or organization-provided housing, and meet with the Greek Life Advisor upon their request.
  - 3. Must have at least a 2.25 cumulative GPA at the time of application for release.
- vi. The Greek Life Housing Policy can be found, in its entirety, in the Greek Life Policies and Procedures Manual
- m. Any registered student organization, including fraternities and sororities, that fails to comply with this policy will be subject to the Student Conduct Code, University Policy 3:1.
- n. Officers and members of the sponsoring registered student organization are responsible for and will be held accountable in their organizational capacity and as students of the University for proper conduct at social functions and organized events and for any expenses accrued by the registered student organization against the University. This includes security of persons and property. The University reserves the right to limit admission to events held on campus or in University-controlled facilities
- o. Registered student organizations are not agents of the University, are not endorsed by the University, exist outside the control of the University, exist before receiving registered status, exist independently of their registered status, and are entirely responsible for contracts entered in the name of the registered student organization or any liabilities incurred by the organization.

- i. “[Name of Organization] is not part of, ~~not~~ endorsed by, and exists independently

- v. Funding allocated to registered student organizations shall be distributed in a nondiscriminatory manner in accordance with applicable state and federal authority. Student organizations may not be discriminated against under this policy on the basis of the content or viewpoint of their expressive activity. The University may not prohibit an ideological, political, or religious student organization from requiring its leaders or members of the organization affirm and adhere to the organization's sincerely held beliefs, comply with the organization's standards of conduct, or further the organization's mission or purpose, as defined by the organization.
- w. General activity fee funds for registered student organizations will be deposited in an organization's specific general activity fee fund. Where the registered student organization maintains a Separate Legal Entity Agency Fund with the University, the registered student organization is responsible for maintaining this account, as the University is only a custodian of these funds.
- x. Receipt of funds apportioned from the general activity fee subjects the registered student organization to the discretionary auditing authority of the University, in which the registered student organization is to account to the University for all disbursements of funds obtained from the general activity fee by showing that the funds were directed to the event or to the operations described in the request for funds.
- y. Registered student organizations are prohibited from using South Dakota State University's federal taxpayer identification number to open an off-campus bank account.

Any funds remaining in on-campus accounts of inactive organizations for a period of eighteen (18) months or longer will be transferred to the University account for Special Programs, Student Activities.

### 3. Procedures

- a. Completed *New and Forming Organizations*

- i. At the direction of the College Panhellenic Association, an ~~an~~ campus exploratory committee will be established to determine the need and practicality of colonizing a new social women's fraternity. The committee should be composed of the current CPH President, the CPH delegate from each chapter, alumnae advisors, and the Program Advisor for Greek Life. In addition, others may be involved as necessary. The committee should meet and review on-