

Out-of-

c. Unit:

- iii. Every student, regardless of modality, is required to report where they will be physically located while enrolled in courses through the University each semester (SDBOR Guideline 2.3.8.A).

c. Professional Licensure and Certification

- i. The University is required to list educational programs that are designed to meet educational requirements for a specific license or certification that is required for employment in an occupation, or is advanced by the State of Tennessee (10.9 (c) 8 (a) 1).

- a. Submitting all anticipated or emerging physical presence and/or trigger activities for NC

2. The State Authorization Team shall

- a. Provide guidance to units regarding state, federal, and international regulations as it pertains to out-of-state educational activities.
- b. Inform units of changes to state, federal, and international regulations
- c. Oversee the University's membership with ISARA, to include renewal and reporting requirements.

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- ii. In the case that a student's physical location changes from time of registration, students will have the opportunity to update this information through the attendance confirmation process for each semester.
 - iii. Formal Receipt of student physical location by semester may be accessed by the State Authorization Team and/or units via the Cognos State Authorization Report.
- c. Disclosing State Authorization
- i. The State Authorization Team publicly discloses the University's authorization or exemption to conduct physical presence/trigger activities outside the state of South Dakota through the state authorization website.
 - ii. If a student's physical location will be outside the state of South Dakota while enrolled in distance education courses and/or an internship or other experiential learning opportunity, the student should access the university's state authorization webpage prior to registering for a class/program to verify the University's authorization or exemption within that state or country. If the student has any questions, they should contact their advisor or the Office of Continuing and Distance Education.
- d. Disclosing Educational Requirements for Licensure and/or Certification
- i. The State Authorization Team, through the professional licensure and certification website, publicly discloses educational programs that are designed or advertised to meet educational requirements for a specific license or certification to include states 0 Tw 8Td [reqrtas (0 Tw 8T</MCID 58 >>BDC 0.00

educational requirements for licensure or certification in the state where the student is located within 14 days of this determination.

5. Responsible Administrator

The Director of Continuing and Distance Education, successor designee is responsible for annual and ad hoc review of this policy and its procedures. The University President is responsible for approval of modifications to this policy.

SOURCE: Approved by President on 04/25/2021. Revised 01/26/2024 RJTJ -0.84oBiw4 (e)-1.7on6 (v)u.8 4.9 (r)