Parking & Traffic Regulations 2023-2024

0 g Effective July 1, 2023

0 g Parking Ù^¦çã&^•ÁÚ~ã&^ÁÁStudent Union, Room 140

SOUTH DAKOTA STATE UNIVERSITY PARKING & TRAFFIC REGULATIONS INTRODUCTION AND GENERAL INFORMATION

- A. By parking on campus, vehicle operators agree that they understand the Parking and Traffic Regulations set forth by the Parking and Traffic Committee. If a vehicle is issued a citation for not following these regulations, the owner/operator accepts sole responsibility to either pay or appeal the citation.
- B. Parking regulations are enforced year round.
- C. These regulations are formulated by South Dakota State University under policy guidelines recommended by the Parking and Traffic Committee as liaison to the President of South Dakota State University and the South Dakota Board of Regents and are in general agreement with policy guidelines set forth by these bodies.
- D. These regulations are effective beginning on July 1, 2023 and have been approved by the Parking and Traffic Committee. These regulations shall remain in effect until modified. More information may be obtained from the Parking Services Office at 605.688.PARK (7275).
- E. The SDSU Parking Services Office is responsible for the administration and enforcement of the Parking & Traffic Regulations.
- F. Parking and driving on campus is permitted in accordance with these regulations which are designed to control the movement of vehicles. Anyone operating a vehicle on campus is responsible for being familiar with and complying with all Parking and Traffic Regulations.
- G. Parking permits allow parking in designated parking lots. The responsibility for finding a legal parking space rests with the vehicle operator. Lack of a parking space is not considered a valid excuse for violation of these regulations.
- H. Parking permits are the property of South Dakota State University and are issued to a specific individual. **Ownership is not transferable**. By obtaining a parking permit, the permit holder agrees to become familiar with and abide by the Parking Rules and Regulations.
- I. Drivers shall observe the University Parking and Traffic Regulations and drive safely giving pedestrians the right-of-way at all times.
- J. South Dakota State University reserves the right to ticket, immobilize and/or tow at the [, }^!q expense any vehicle in violation of the established parking regulations.
- K. The Parking Services Office, University Police Department, Facilities and Services, and the Environmental Health and Safety Office reserve the right to temporarily suspend or modify these regulations during times of emergency or special situations. Notifications of any changes will be posted online at

PERMIT REGISTRATION AND FEES

All motor vehicles parked on campus by students, faculty or staff are to be registered with the Parking Services Office, which can be managed via the online parking portal. This includes automobiles, motorcycles, ATVs, scooters and mopeds. The fees paid for permits are registration fees and do not reserve nor guarantee a parking stall in specific parking lots. A parking stall is only guaranteed with the purchase of a reserved permit.

It is mandatory to keep your vehicle changes & vehicle license plate number up-to-date with the Parking Services Office or via the online parking portal. Repeated violations of failure to report and/or update vehicle license information may be subject to fines.

All permits holders are allowed to park in Economy Commuter (orange) lots for convenience.

Purchasing Permits

Students can purchase permits online through their MyState account. Employees can purchase permits online through their parking portal via the Parking Services website at http://parkinginfo.sdstate.edu. Campus affiliates can purchase permits at the Parking Services office located in the Student Union, room 140.

Motorcycle permits must be purchased in person at the Parking Services office.

Type of Permit/Privileges

PERMIT PRIVILEGES

SOUTHEAST RESIDENT PERMIT: SER

\$161/year

Southeast Resident permit holders may park only in Southeast designated lot 158, signified by the yellow SE circle on the lot entrance signs. The Southeast Resident lot is enforced 24-

Between 4:00 p.m. and 2:00 a.m., Monday through Friday, all SA permit holders may park in any Commuter or Reserved lots on campus. On weekends, all SA permit holders may park in any Commuter or Reserved lots daily, except between the hours of 2:00 a.m. and 5:00 a.m. There is no parking in any campus lot between the hours of 2:00 a.m. and 5:00 a.m. except for the residential lots. Violators will be ticketed at at the latest and the latest at latest

Standard Commuter Permit: SCNo parking 2:00 a.m. . 5:00 a.m.

09-month - \$161/year or 12-month - \$197/year

Standard Commuter permits are valid for all Standard Commuter lots as designated by the blue %C+circles on the lot entrance signs. Standard Commuter lots are enforced from 7:00 a.m. to 4:00 p.m. on weekdays all year.

No parking is allowed in any non-resident lot between 2:00 a.m. and 5:00 at \dot{E} \dot

Purchasing a Standard Commuter permit does not reserve nor guarantee a parking stall in a specific parking lot. Please plan ahead and allow sufficient time of \$\hat{A} \approx \hat{A} \frac{A}{\approx} \hat{A} \h

7 (vaki8 (l)88)-476 ()]TJ**t)070(361)575(j)(80)3643FK [6T)6FST(2**0)1-81,52**TGS22(2026)-174(1)55(\$9)30)6/JeUGSTED (NO(80)15K [6](1633)6K [6]**

and can be purchased in the Parking Services Office or online through campus affiliated parking portal.

Pregnancy Workers Fairness Act (PWFA) Permit

PWFA Accessibility parking stalls are available to employees who are experiencing limitations related to pregnancy, childbirth or related medical conditions. To obtain a PWFA permit employees must:

- 1. Work through the accommodation process with HR.
- 2. Receive approval from HR to receive a PWFA parking space or other accommodation.
- 3. Already hold a valid SDSU parking permit.

Upon approval, employees will need to visit Parking Services to receive a PWFA hangtag. This must be hung inside the vehicle and visible at all times while parked in an approved location. The PWFA hangtag holders are allowed to park in any Parking Services approved location, including handicap stalls. PWFA permits are exclusively for approved employees and cannot be transferred or used by others. A valid SDSU parking permit is required to obtain this hangtag.

Disability Accessibility Parking

Disability Accessibility parking stalls are provided in designated areas to facilitate convenient mobility for students, faculty, staff and visitors with disabilities.

Students, faculty and staff utilizing a disability accessibility parking stall must display a state issued accessibility placard and possess a valid SDSU parking permit. A state issued accessibility placard is still required in situations regarding short-term or temporary mobility disability or injury. Individuals will not be granted special parking accommodations without a valid state issued accessibility placard.

Disability Accessibility parking stalls are enforced 24-hours a day and if parked improperly can result in a \$200 citation.

State Vehicle Parking

State-owned vehicles issued from SDSU Motor Pool are allowed to park in any standard commuter or economy commuter lot on campus. State vehicles may not park overnight in any commuter, reserved, or visitor parking areas but rather will need to return to the Motorpool designated lot. State-owned vehicles are not allowed to park at personal residences.

Vehicle Relocation

Reserved, Commuter, and Economy Commuter permit lots are enforced from 7:00am to 4:00pm Monday through Friday. After 4:00pm and at the discretion of Parking Services and/or Campus Administration, permit holders may be asked to move their vehicles to alternate lot locations to allow for event parking space. Permit holders that have been asked to relocate their vehicle and fail to do so may be subject to towing.

Drop/Load Zone Parking

Designated drop/load zones are intended for very brief durations of parking for purposes of dropping or loading of persons or materials by employees. Loading dock areas are not considered drop/load zones.

Each department will be issued one hangtag that must be displayed in the vehicle along with flashers and the vehicle engine running.

Day Visitor Parking

Visitors to campus are welcome to park in designated visitor parking areas and stalls located throughout campus. To utilize these areas, visitors must display a valid visitor parking permit which can be acquired from the Parking Services Office or University Police Department. Any vehicle registered to SDSU employees or students that are parked in these areas will be issued a citation at a the control of the

24-hour Resident Guest Parking

Overnight Athlete Parking

Overnight athlete parking is only permitted in designated lots with the proper permit. No parking is allowed between 2:00 a.m. and 5:00 a.m. in all other lots. violators will be ticked and immobilized or towed. A valid SDSU parking permit is required to obtain this hangtag.

DEFINITIONS, REGULATIONS AND PROCEDURES

Student employees, including graduate students, are considered students (not employees) when purchasing parking permits.

Commuter

A student or employee who drives a vehicle to campus on a regular basis but does not live or stay overnight on campus.

Resident

A student or employee who lives on campus in a residential hall, apartment, townhouse, or other such designated establishments meant to house residents overnight.

Visitor/Guest

Visitors/Guests are persons other than students, employees and vendors/contractors who occasionally visit SDSU for scholarly work, pleasure, conferences or business.

Motor Vehicle

Any mechanically or electronically operated device that transports persons or property used on any University controlled property or street. (i.e., automobiles, trucks, motorcycles, ATVs, mopeds, scooters, UTVs).

Motorcycle

Moped/Motor Scooter

 $CE([]^{\dot{h}} = [([]^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times [([]^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times [([]^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times [([]^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []^{\dot{h}} \times [[]^{\dot{h}} \times []$

All-Terrain Vehicle (ATV)

An ATV is an open vehicle having a seat or saddle for the use of the rider and is designed to travel on a minimum of four wheels in contact with the ground. All ATVs are required to park in regular parking stalls and display a parking permit. Any ATV parked in designated motorcycle parking will be issued a parking citation.

Utility Terrain Vehicle (UTV)

An UTV is a small 2-6 person four (up to six)-wheel vehicle having a side-by-side seating arrangement and is designed to travel on a minimum of four wheels in contact with the ground. All UTVs are required to park in regular parking stalls and display a parking permit. Any UTV parked in designated motorcycle parking will be issued a parking citation.

Owner/Driver

The owner is the person whose name a vehicle is registered to with the Parking Services Office or is registered as the owner under law is responsible for any fees that may occur. The person who is operating the motor vehicle is classified as the driver.

Accountability/Responsibility

When it is determined that a University employee or student has the same address or last name as the registered owner of a vehicle with outstanding citations, a review will be performed to determine who is the responsible party. Based upon information obtained from the University and the Department of Motor Vehicles, the affiliated employee or student may be held responsible for those citations, rather than the registered owner.

Parking Stall

A legal parking stall consists of the area within painted lines on the street and/or lot, designating a single parking area.

Park & Pay using Pay by Phone

Designated parking spaces on campus used for non-extendable 30 minute blocks of parking time.

Parking Citation Warning

A warning can be issued to a person for violating any of the parking regulations. Warnings give notice that a violation was committed and do not result in a fine. Warning notices are given at the discretion of the officer.

Persistent Violators

Mandatory Excessive Violation Relocation

A campus parker that receives their 9th violation which will result in relocation to lot 170 for the remainder of the school year.

PARKING REGLATIONS AND PROCEDURES

Stall Coverage

The parking permit shall correspond with the permit sign posted on the entrance to parking lots. The standard is one vehicle per parking stall.

Permit Identification

The University employs the use of license plate recognition enforcement software. Through this technology, parking on campus is monitored through a camera attached to the Parking patrol vehicle that scans license plates and compares them to our virtual permit database. Q\(\hat{\fi} \hat{\hat{\lambda}} \hat{\hat{\lambda}} \hat{\lambda} \cdot \ha

Motorcycle, Moped, Scooter, UTV and ATV Permit Placement

Permits are to be placed on a visible area on the vehicle. Covers should be adjusted to avoid concealing the permit. ATVs and UTVs are to display a motor vehicle permit on the front of the vehicle in a secure manner.

Motorcycles, mopeds, scooters, dirt bikes, motorized bikes, and mini bikes utilizing a Commuter, Reserved, or Resident permit are allowed to park in either designated motorcycle/moped parking areas or within a parking stall that correlates with the parking permit.

Reasonable judgment is to be used when considering adequate parking space in signed motorcycle spaces that allow for more than one motorcycle to be parked at single time. No part of the { [c

During winter months of Nov-March, motorcycle designated stalls may be used for purposes of snow storage. For this reason, motor vehicles are not allowed to park in signed motorcycle parking unless the sign is bagged/covered. If a motor vehicle is found parked in a signed motorcycle parking stall, it will be subject to citation.

All-Terrain Vehicle (ATV) & Utility Terrain Vehicle (UTV) Parking

ATVs and UTVs are only allowed to park in lots that correlate with the parking permit that is displayed on the vehicle. They are to park within regular vehicle parking stalls.

 $CE/X \bullet A_i + A_iWX \bullet A_j \Rightarrow A_i = A_i + A_iWX \bullet A_j \Rightarrow A_i = A_i + A_iWX \bullet A_j \Rightarrow A_i = A_iWX \bullet A_i \Rightarrow A_i = A_iWX \bullet A_j \Rightarrow A_iWX \bullet A_iWX \bullet A_j \Rightarrow A_iWX \bullet A_j \Rightarrow A_iWX \bullet A_j \Rightarrow A_iWX \bullet A_j \Rightarrow A_iWX \bullet A_iWX \bullet A_iWX \bullet A_j \Rightarrow A_iWX \bullet A$

Multiple/Substitute Vehicles

In the case that a permit holder owns multiple vehicles and/or uses a substitute vehicle, the permit holder is responsible for updating the vehicle information in their online parking account. Individuals need to be certain all vehicle license plate information is correct within their online parking account. Incorrect vehicle information will result in citations. Your online parking account allows you to register up to four vehicles, but ONLY **ONE** vehicle per permit is allowed on campus at a time. Multiple vehicles found parked on campus at one time utilizing one permit will result in fines. Customers using a loaner vehicle must notify Parking Services and/or add the loaner vehicle to their parking account and permit.

Permit Responsibilities

All parking citations will be assessed to the owner of the parking permit with the understanding that any citation follows the permit, not the vehicle or individual. Permit holders are responsible for maintaining accurate and up-to-date vehicle information, as well as monitoring and securing permit information.

When utilizing a personal vehicle for work related purposes, individuals are still expected to park according to their personal permit type. Using a personal vehicle for work related purposes is not justification for illegal parking.

Snow Removal

If students and employees need to park on campus during times of excessive snowfall, they may be asked to park in lots other than their designated lot for purposes of snow removal and/or plowing. Even in events of excessive snowfall, parking in Disability Accessibility stalls without a valid accessibility permit will result in citations. During snow removal activities, staff and commuters required to be on campus overnight that have been issued an after-hours permit must park in the Lot 166 (West Dykhouse Stadium) or Lot 164 (North Briggs Library). If you arrive on campus and find that the lot you normally park in has not been cleared, proceed to the approved Lots 166 or 164.

Parked within 15 feet of fire hydrant or in fire lane. (4.4.1.3)

Parked in a loading zone. (4.4.1.5)

Double parked prohibiting a vehicle from exiting. (4.4.1.7)

Obstruction of traffic impending two-way traffic. (4.4.1.12)

Parked on/in any emergency snow route or lot. (4.4.1.12)

Parked in a stall/lot over the time allowed. (4.4.7)

If a vehicle is parked in a non-resident lot between 2 a.m. and 5 a.m.

Parked in or obstructing posted Accessibility stall. (4.4.8.0)

VIOLATION AND ENFORCEMENT

Multiple Tickets

The issuance of a parking citation does not prevent the issuance of additional citations for the same or other violations the or following day(s).

Enforcement Coverage

The University reserves the right to ticket, immobilize and/or tow vehicles which are parked on campus in violation of any rule as established in the current Parking and Traffic Regulations Section 4.4.

Parking permit enforcement runs year-round from August 22 to August 21 with all breaks being enforced.

For permit/lot enforcement hours, please review each permit type/privileges. All other regulations are enforced on a 24-hour basis for designated streets and in parking lots except where otherwise noted by the Parking Services Office.

Breaks and Summer Periods

During academic breaks, class breaks (i.e. when the University is open) are not considered official holidays; therefore, all parking regulations apply. For permit and lot enforcement hours, please review each permit type/privileges.

Certain lots on campus will be designated as free parking during summer breaks.

Evening Events

Persons who attend a university activity open to the public after 4:00 p.m. on weekdays will not be required to display a parking permit, unless it is required for specific lots during campus sponsored events (football, basketball, etc.). Permits are still

Spectators of Sports Events

Spectators of athletic sporting events may park in all lots excluding Residential lots from 4:00 p.m. to 2:00 a.m., weekdays, and 5:00 a.m. to 2:00 a.m. on weekends. Please review the designated parking areas for specific sports online at the Parking Services webpage. Permits are still required for Residential lots and Service Vehicle stalls. All other parking regulations will be enforced.

Trailer Storage

Daily campus commuters are allowed to have a trailer attached to their vehicle for parking during the day, however the trailer must be parked in Lot 169 and may not be parked overnight. There is NO trailer storage on campus in any lot. If you need a storage area for a trailer of any kind, please contact Parking Services to find out locations in Brookings. The exception to this, is the first two weeks after the start of classes in August and two weeks before the last day of classes in May. Trailers must be registered with Parking Services and parked in a stall designated lots to be determined by the Parking Services office.

In the event that a student has a trailer on campus longer than the two-week situations stipulated above, said student may be charged for the overage time, cited, and/or the trailer could be towed.

Athletics Overnight Parking

PARKING VIOLATIONS

Parked in a non-

Parking without a valid parking permit. (4.4.2.0) - \$30 (First Offense) .±(Subsequent escalating offenses) \$45/\$60/\$75/\$100/\$150/\$200/Tow

Citation Appeals

An appeal should be based on evidence that the citation was issued incorrectly, as specified in the South Dakota State University Parking and Traffic Regulations. Submitting an appeal does not automatically guarantee a voided citation. The parking citation appeal(e)8 (c61.95 Td[a)o)8 (n)8 (.)-7 ()-7 (h)8 (

All parking citations must be paid or appealed within 10 days from the date of issuance. If neither is

University Boulevard (From Jackrabbit Avenue to 22nd Avenue)
Campanile Avenue (From 6th Street to center of campus)
Student Center Lane (From Jackrabbit Avenue to Student Union Building)
College Avenue (From North Campus Drive to center of campus)
14th Avenue

Student Union Pay Lot

The lot just east of the University Student Union is a pay per hour gated lot. This lot is available for parking by anyone. **During sponsored events that require reserved parking, this may not be available to campus parkers**. The lot requires a credit card or debit card to be able to utilize the lot. No cash payments are allowed. No motorcycles are allowed to park in gated lots. Parkers must legally enter and exit the parking lot per the provided instructions of use found at the entrance and exit signs. Anyone found driving through or around the gate arm, manually adjusting the gate arm, or piggybacking onto another vehicle to enter or exit the lot to avoid payment will be subject to \$50 fine.

Rates for the 2023/2024