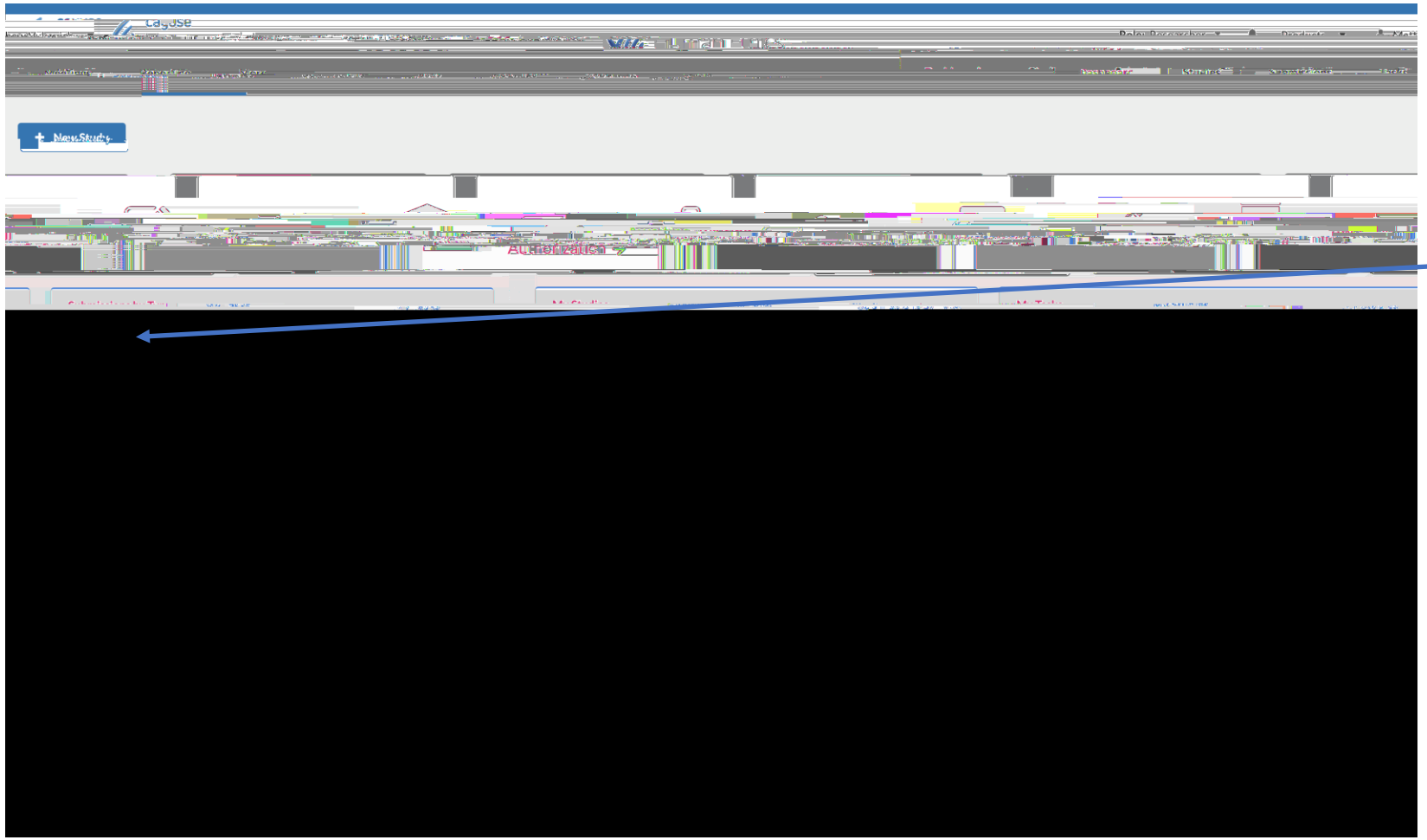
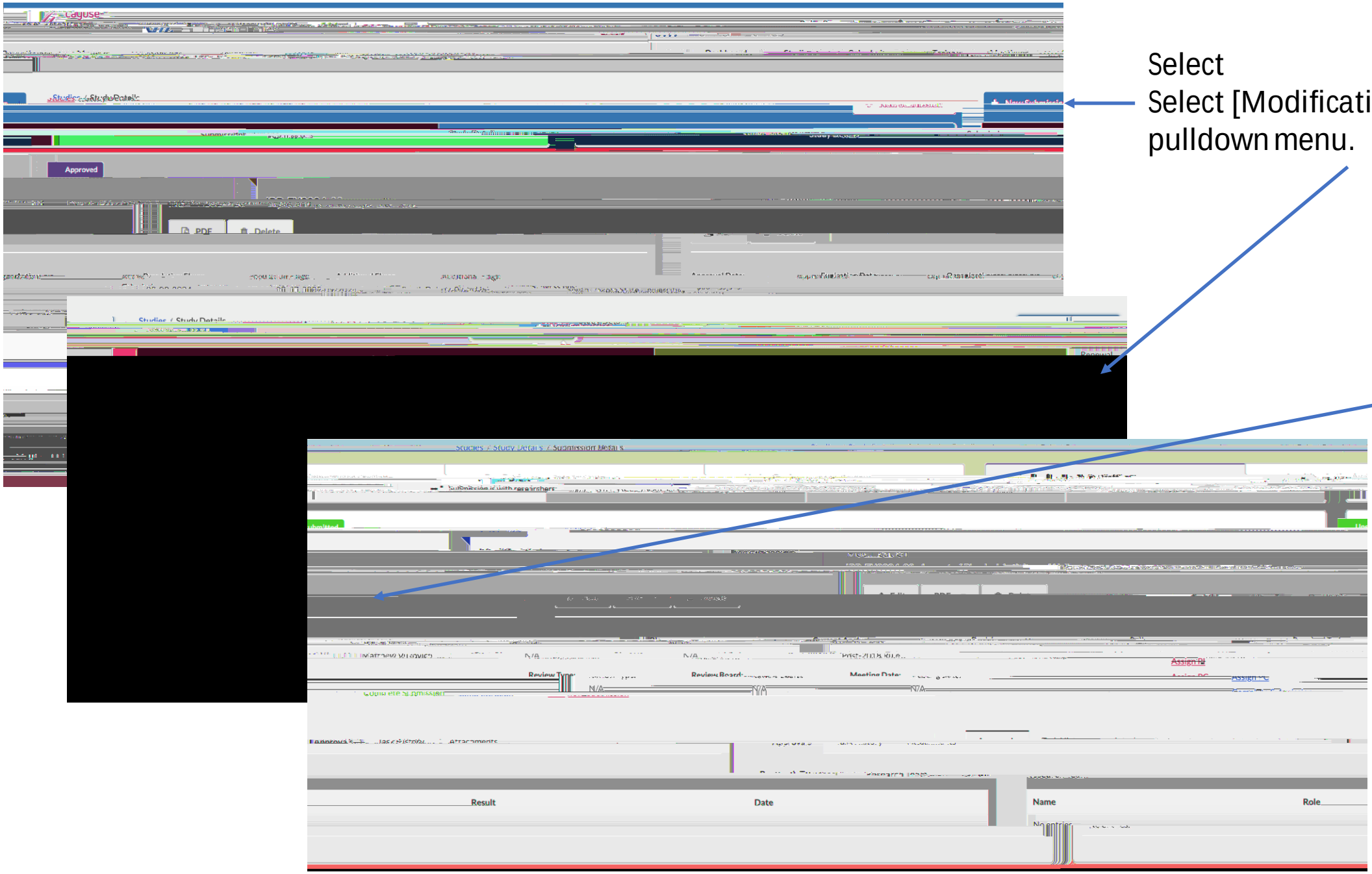
SOUTH DAKOTA
STATE UNIVERSITY

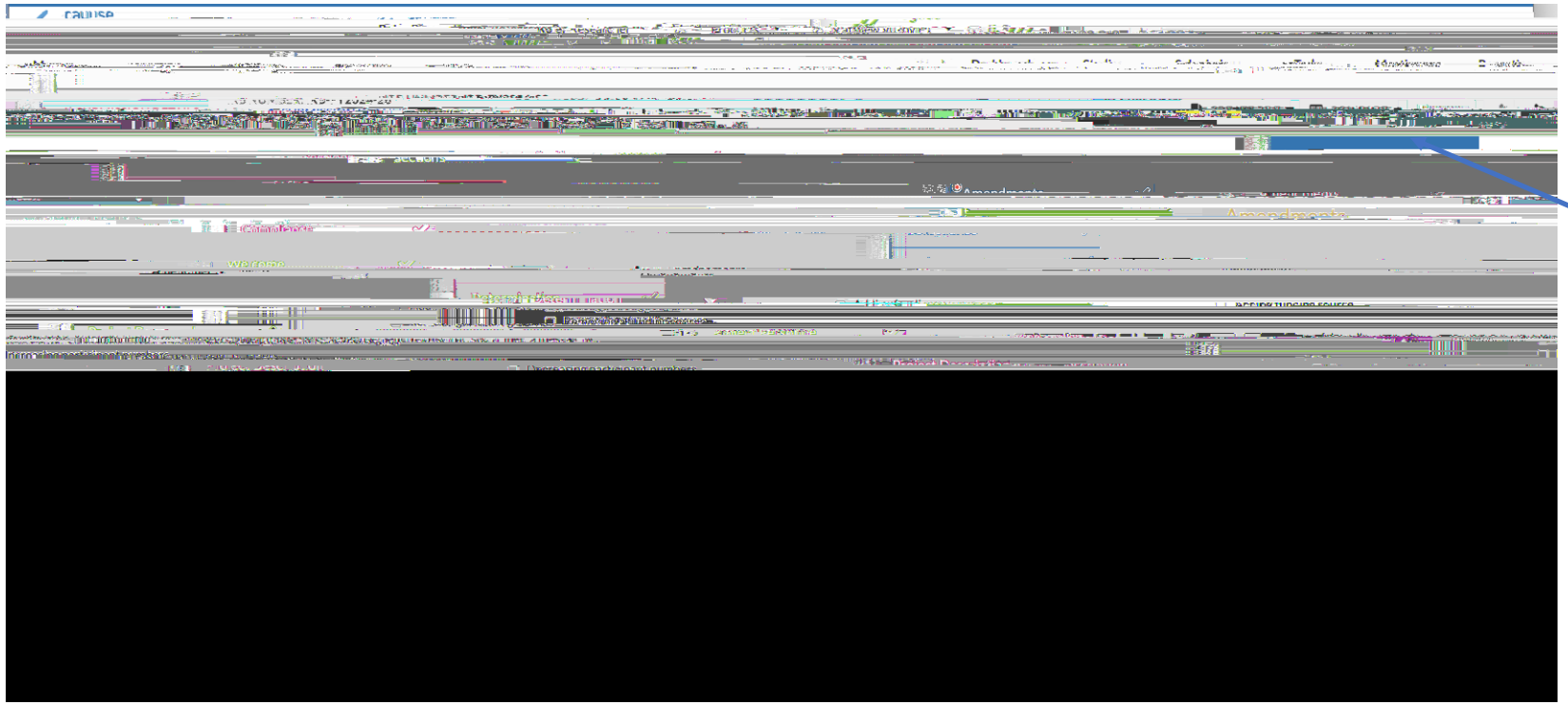
Tutorial for Submitting a Modification for review by the SDSU IRB in Cayuse



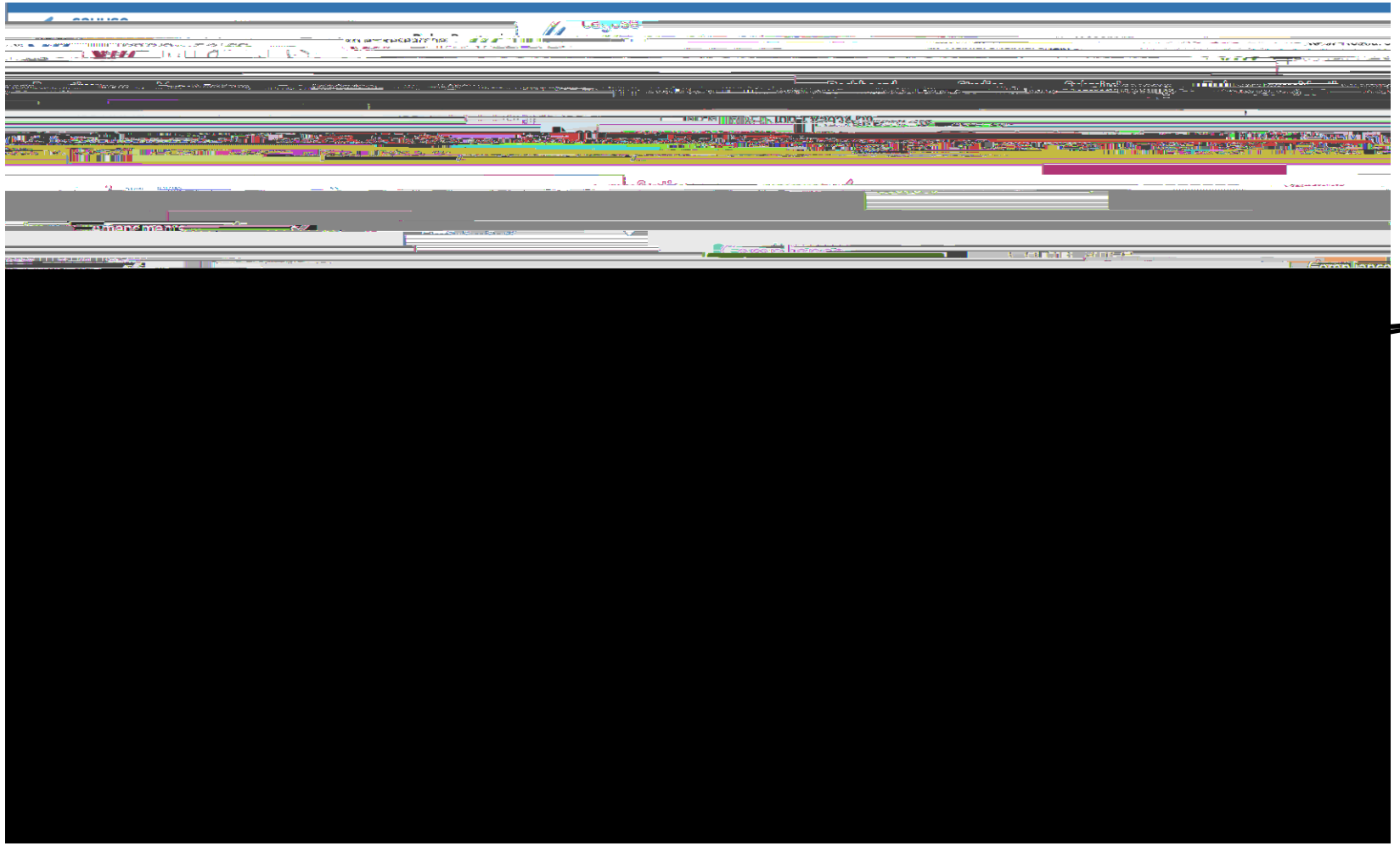
Dashboard view of Cayuse Human Ethics module.
To modify an approved study, select the study from the menu


Select
Select [Modification] from the pulldown menu.
Select Edit.
Approved
PDF
Delete
Result
Date
Name
Role

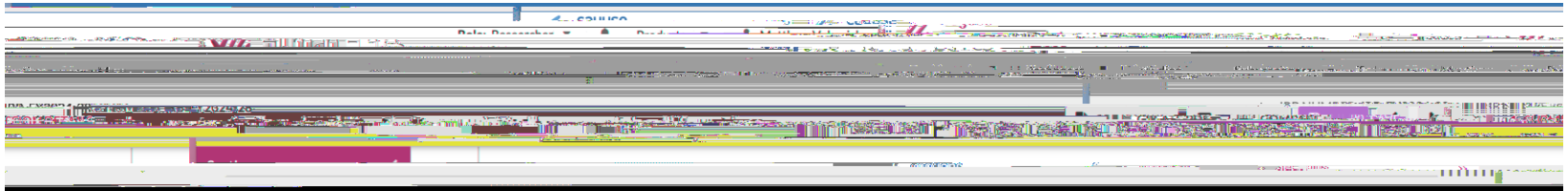
Select which type of modification you would like to make. You can select more than one modification.



For each modification or amendment to the study, provide a justification. Select [Save] after each change.

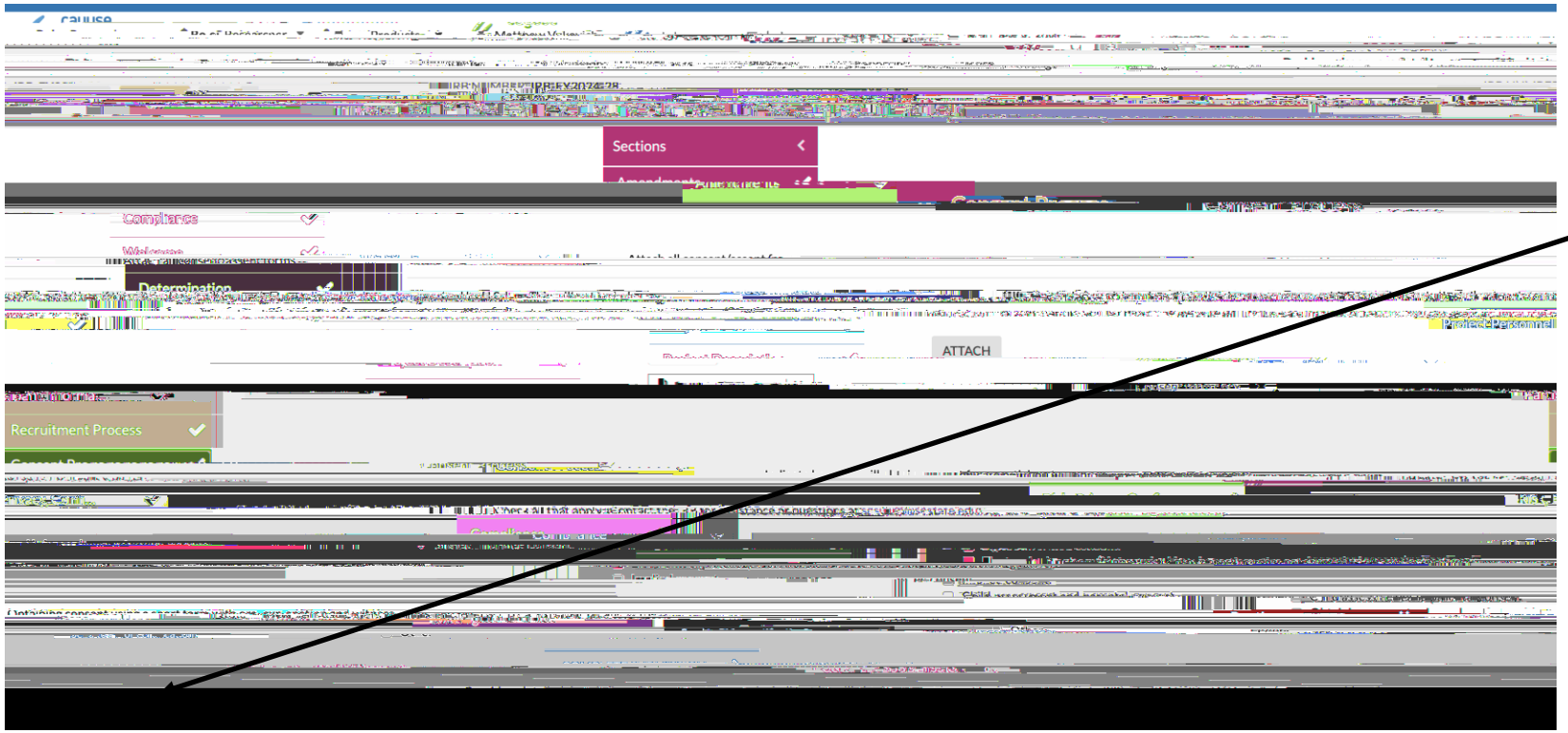


Once compliance statement is completed, select the menu that corresponds to the modification that was selected in the first screen. In that example, changes to study procedures and changes to informed consent were selected.

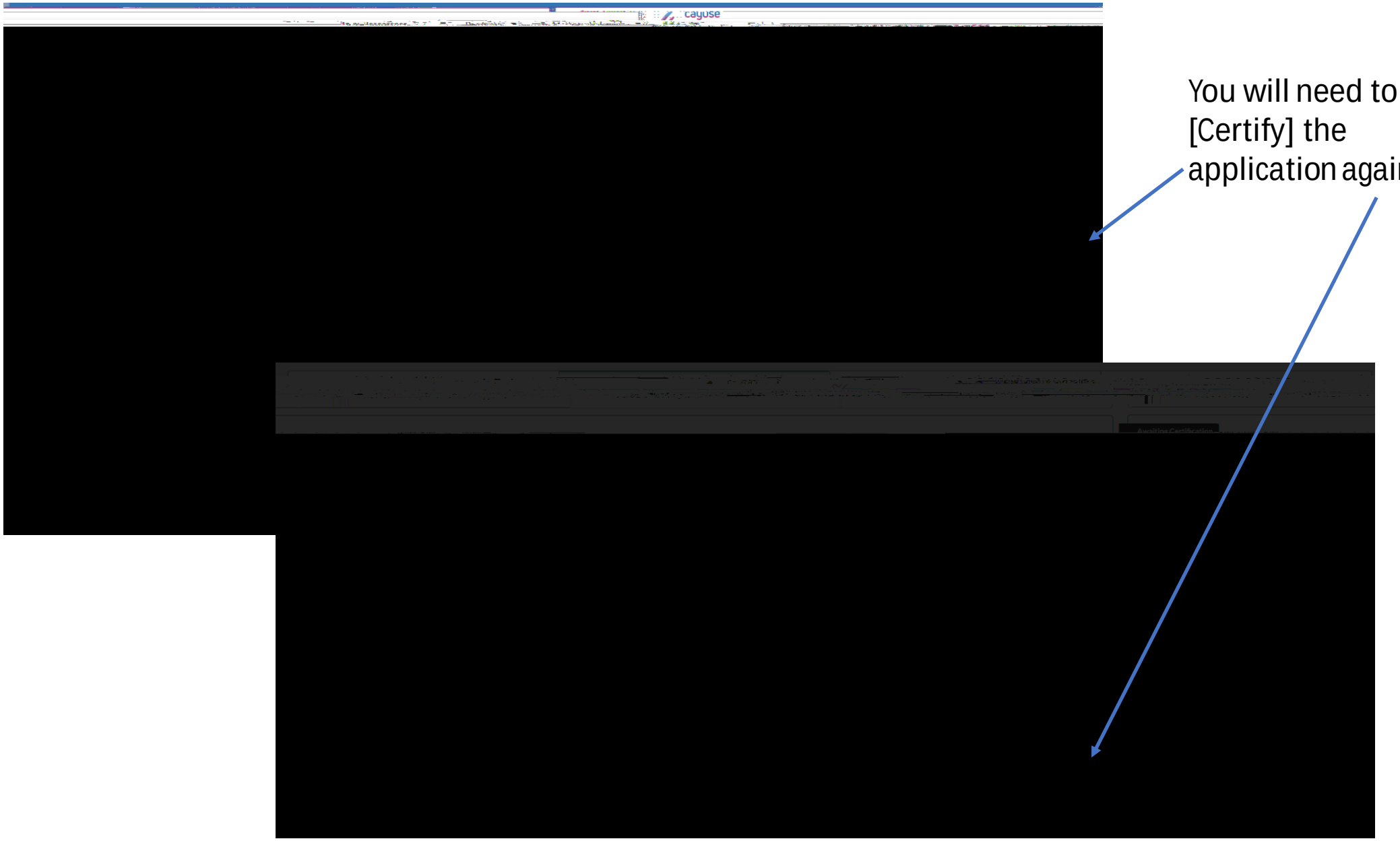


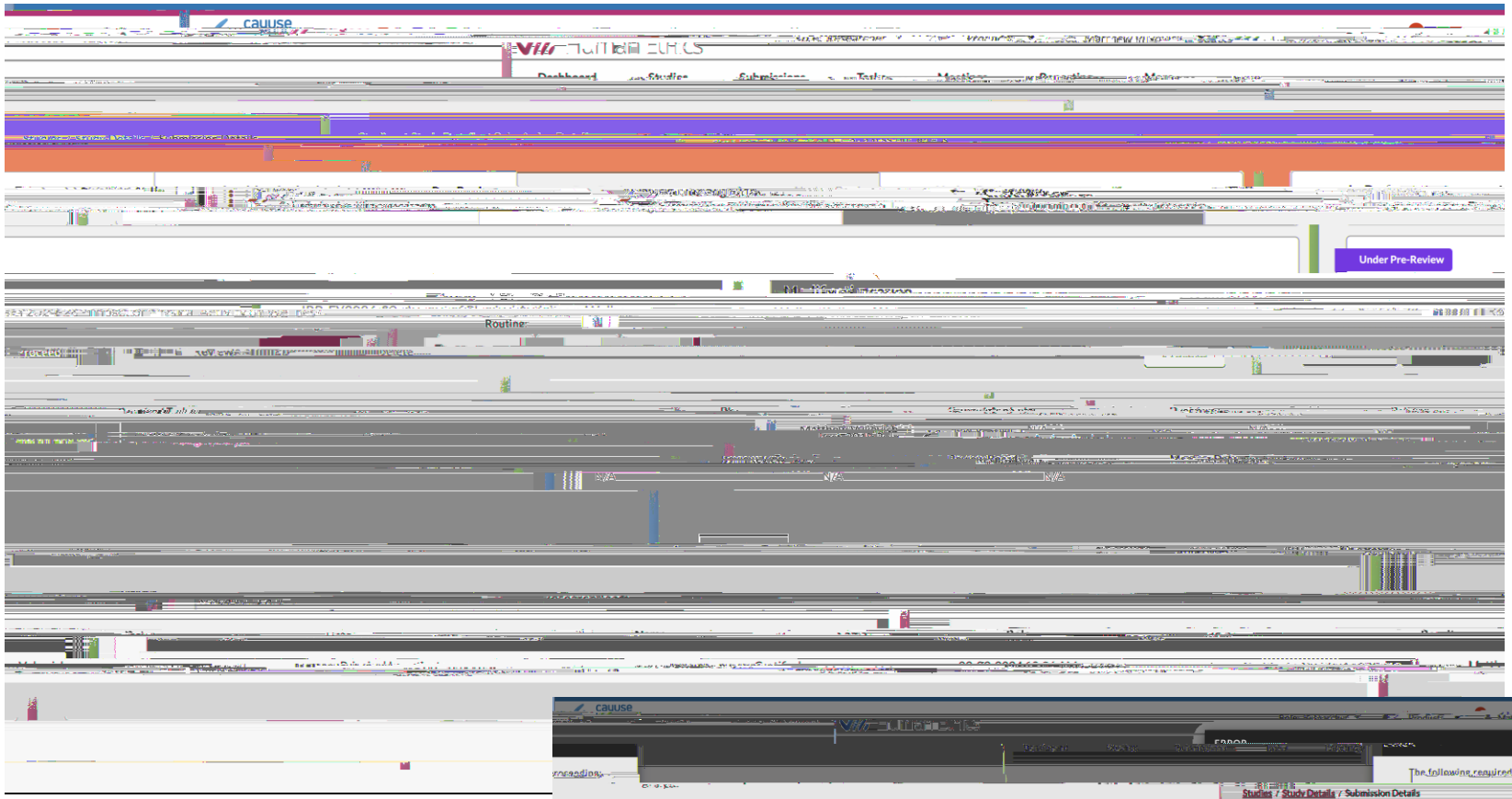
Update the design and methodology.

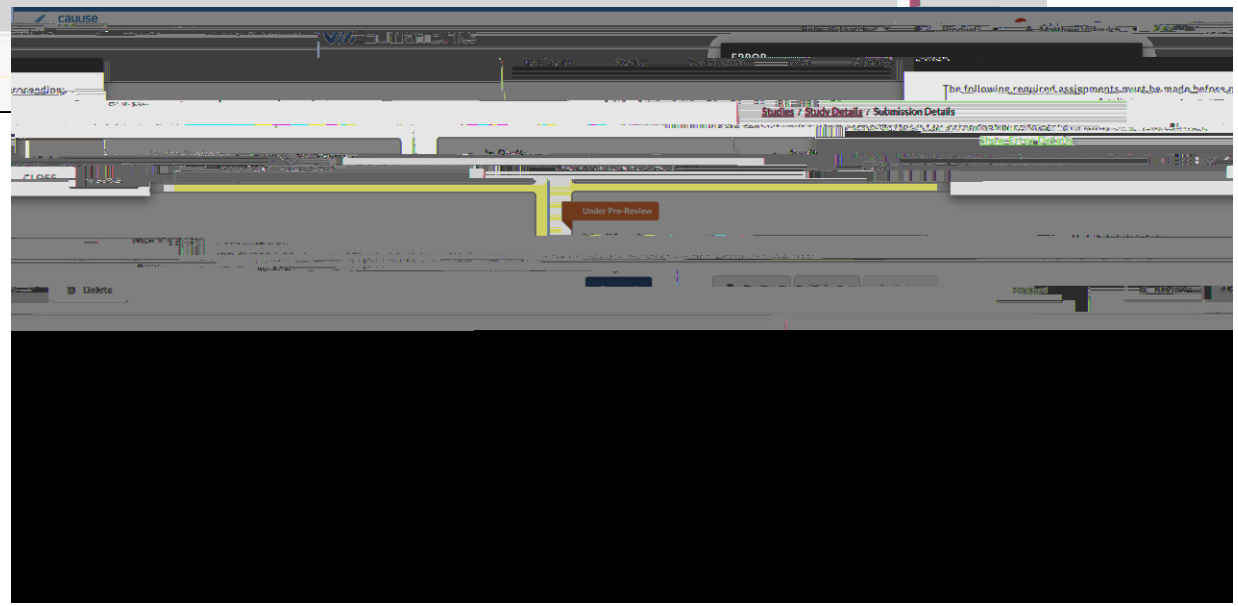
Attach new consent form. Only one consent form can be attached. Delete the first one and then add new consent form.

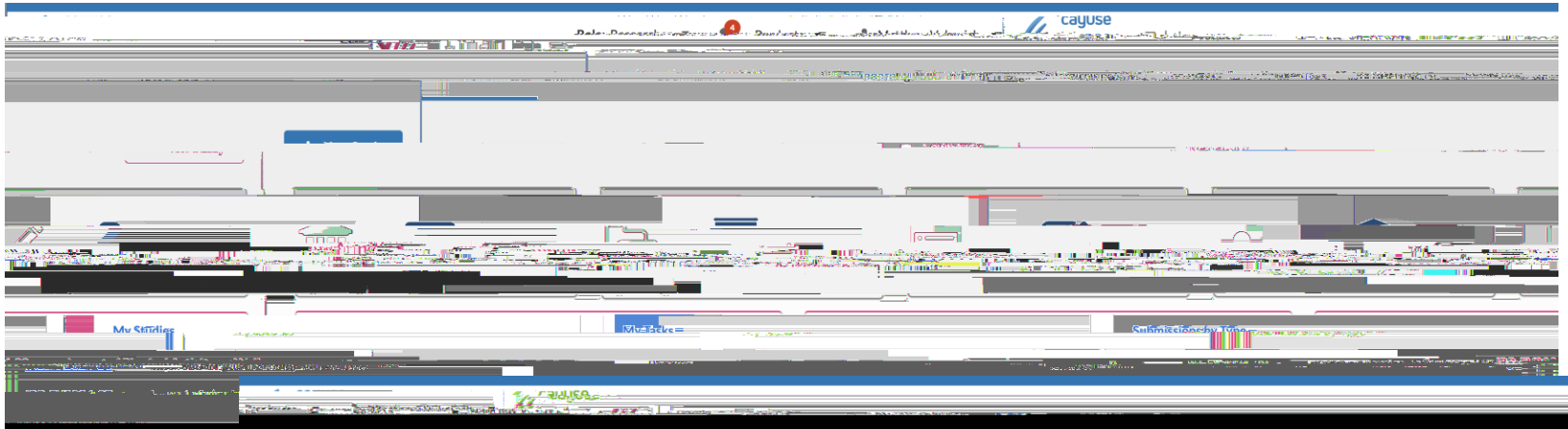


Remember to select save.
When all modifications have been made, select [Complete Submission]

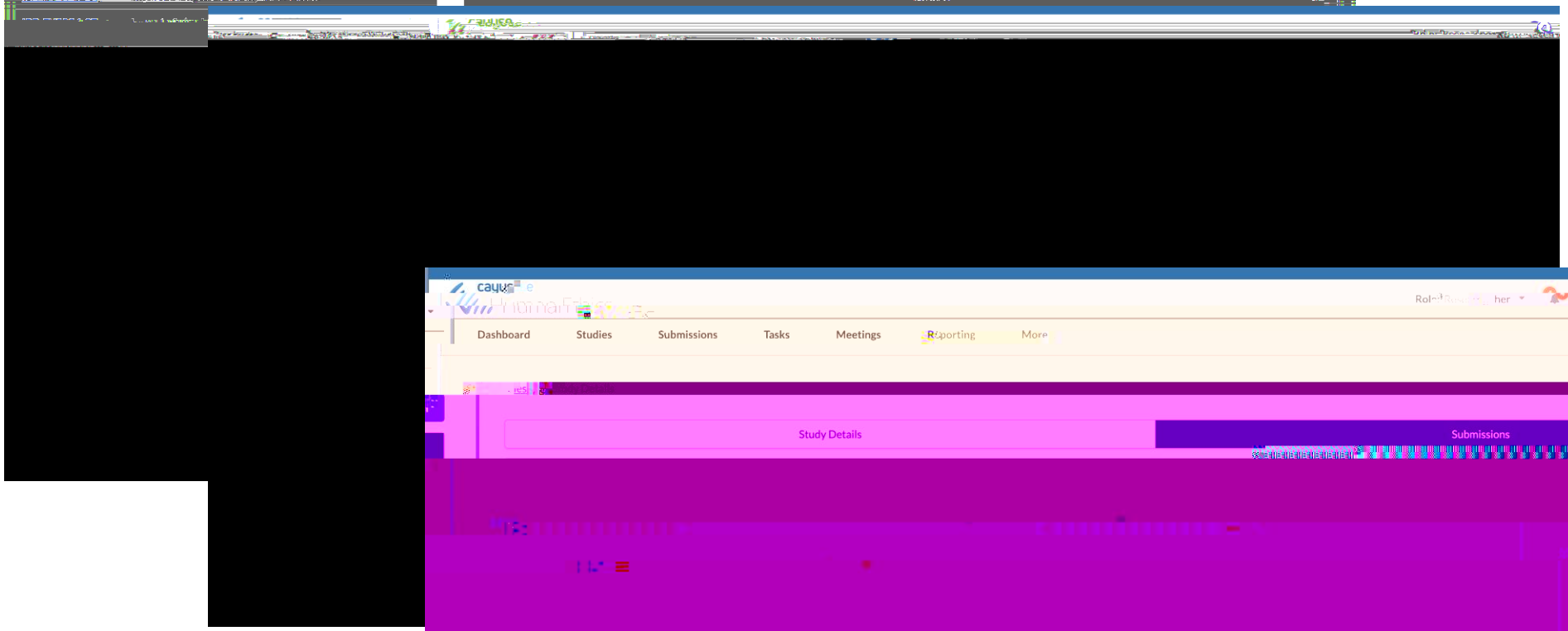

You will need to [Certify] the application again.


Under Pre-Review
Routine:
N/A
N/A
N/A

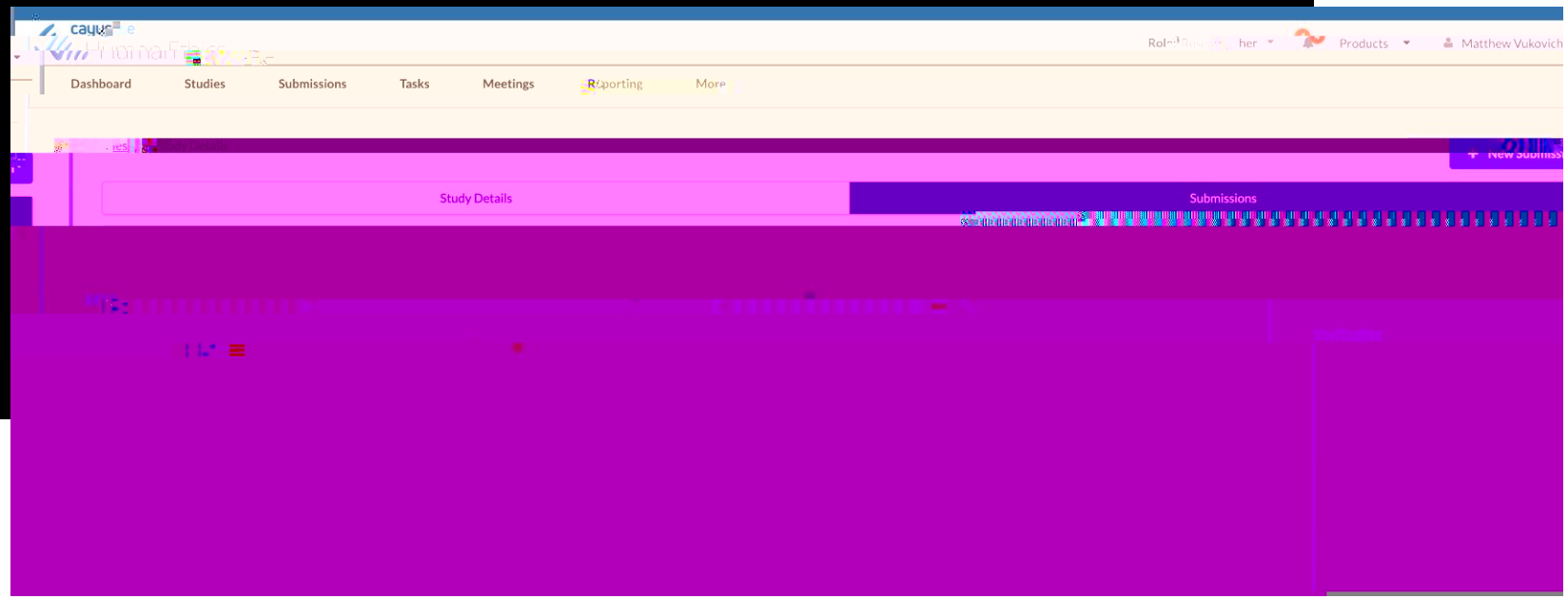

Studies / Study Details / Submission Details
Under Pre-Review



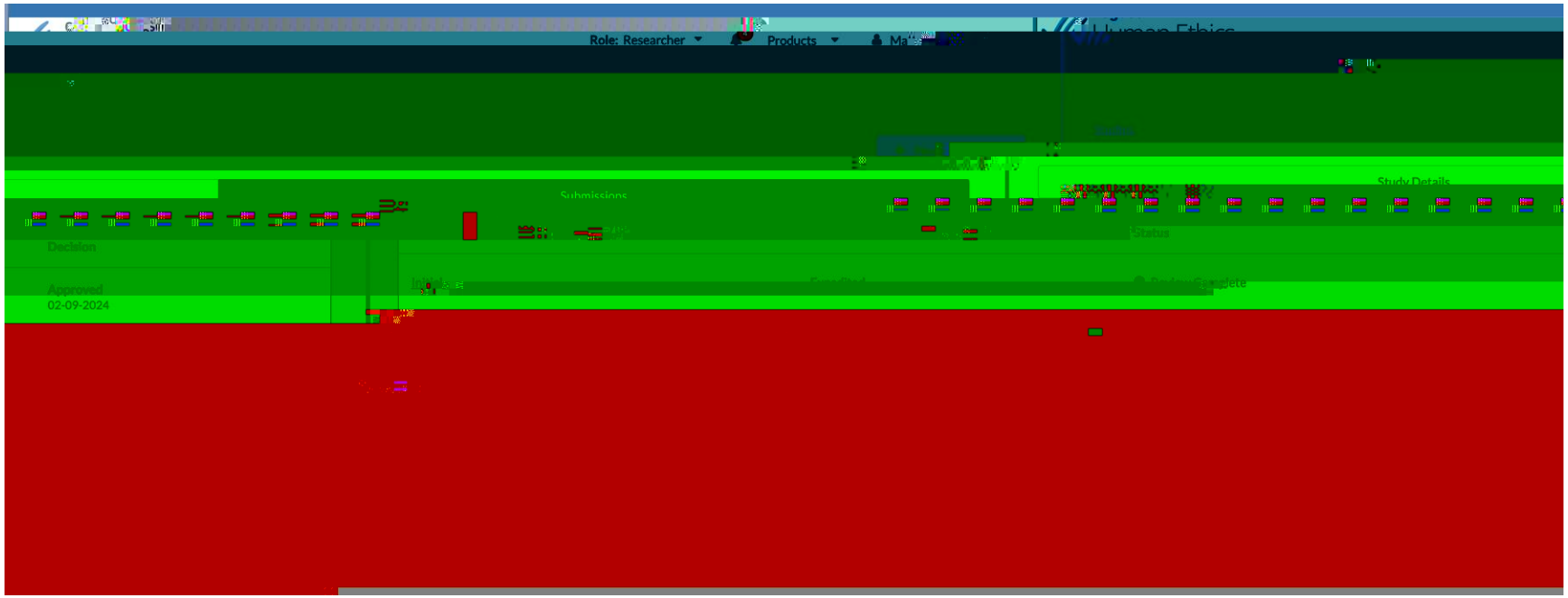
Main Dashboard.



Study Details dashboard



Submission Dashboard ς shows study is under review by IRB.



During the pre-review process, the IRB analyst will determine the level of review required. Since the initial application was an expedited review, the modification will more than likely require an expedited review.