Office/Contact: Office of Student Affairs

Source: SDBOR Policy 3.7.1

Link: https://public.powerdms.com/SDRegents/documents/1680652T>.9 (06S)17.6 o/MCID 3 &1pp9åEDNCEMAf3f\$\text{\text{M}}\text{hr\text{\text{h}}}\text{\text{T}}\text{\text{h}}\text{\text{h}}\text{\text{\text{h}}}\text{\text{h}\text{\text{h}}\text{\text{h}}\text{\text{h}}\text{\text{h}}\text{\text{h}}\text{\text{h}\text{\text{h}}\text{\text{h}}\text{\text{h}}\text{\text{h}}\text{\text{h}\text{\text{h}}\text{\text

Student Housing Page 1 of 6

Students must provide documentation that the parent or legal guardian is residing at the address.

- ii. Financial Hardship Exemption: Students requesting a financial hardship exemption must complete the FAFSA and a *Supplemental Financial Need Verification Form* which can be obtained from the Department of University Housing and Residential Life. Due to the timing of financial aid awards, Housing and Residential Life will provide status updates in the summer prior to the contract start date. Housing and Residential Life will work with the Office of International Affairs regarding financial hardship for international students. An exemption will be granted when:
 - 1. The student has a significant, verified need for financial aid as determined by the University's Financial Aid Office and that need is not fully funded by University financial aid, or
 - 2. A student can demonstrate a substantial change in their financial situation, thereby creating extenuating circumstances, defined as "situations over which the applicant has had no control, such as loss of parental support due to death, divorce, loss of employment, catastrophic health issues, bankruptcy, etc., which create a financial hardship and

Student Housing Page 2 of 6

(6) credits may request an exemption. The Student must be registered for five (5) or less credit hours at the time of requesting this exemption. The Department of

Student Housing Page 3 of 6

- i. The University does not carry insurance covering loss or damage to students' personal effects and does not assume responsibility for such loss or damage. It is recommended students consider the purchase of renter's insurance.
- j. The Department of University Housing and Residential Life will assist students who are unable to leave the campus during official University vacations, including summer vacation, to locate housing alternatives. Students will be charged during University vacation periods if they reside in University housing. During summer sessions, residents of University housing do not have to be enrolled in classes, but must be registered for fall classes. Students who do not enroll in at least one (1) summer session or are not engaged in an otherwise academic activity (e.g. internship), may be provided housing if space permits.
- k. Students subject to this policy, but who do not complete an online housing application will be assigned housing by the second week of the semester and be charged accordingly.

3. Procedures

- a. Students subject to this policy as set forth in Section 2.a. must complete the online housing application.
- b. Students who wish to be exempted from on-campus living requirements must complete an exemption through the online housing application by July 1 prior to the Fall semester and by December 1 prior to the Spring semester. Students will have 30 days to submit all necessary information for a review of the request. Students who apply for housing after July 1 prior to Fall semester will have 10 days from application start date to submit all necessary information for review of request and will be charged a \$25 administrative fee. Students whose request is incomplete will not be considered and will not have the right to appeal.
 - i. Students whose request is denied may appeal the outcome to the Department of University Housing and Residential Life for the following reasons within five (5) business days of the decision:
 - 1. Relevant information has been obtained that was not available at the time of the original request;
 - 2. The student can demonstrate that the process for obtaini3.98tor t waorntsnts

Student Housing Page 5 of 6

accept an exemption within the five (5) day window will continue to hold an assignment and be charged the residence hall rate accordingly.

c. Applicants, excluding sex offenders, who have been denied residence in a University-operated facility will have five (5) business days to submit a written request for

Student Housing Page 6 of 6