

Office/Contact: Facilities and Services

Source: SDCL Chapters 31 and 32

Link: https://sdlegislature.gov/Statutes/Codified_Laws/DisplayStatute.aspx?Type=Statute&Statute=31;
https://sdlegislature.gov/Statutes/Codified_Laws/DisplayStatute.aspx?Type=Statute&Statute=32

SOUTH DAKOTA STATE UNIVERSITY
Policy and Procedure Manual

SUBJECT: Utility Vehicles

NUMBER: 6:1

1. Purpose

This policy and its procedures set forth University standards for use of its Utility Vehicles in order to ensure safe and lawful use and to limit liability and expense of the University.

2. Definitions

a. Utility Vehicles:

- i. Off-Road Vehicle: Self-propelled, two or more wheeled vehicle designed primarily to be operated off a roadway or highway.
- ii. Low-Speed Vehicle: A four-wheeled motor vehicle whose speed attainable in one mile is more than twenty miles per hour and not more than twenty-five miles per hour on a paved level surface; includes Global Electric Motorcars (GEMs).
- iii. Golf Cart: A four-wheeled vehicle originally and specifically designed and intended to transport one or more individuals and golf clubs for the purpose of playing the game of golf on a golf course.

b. University Campus: The land designated as the grounds of the main campus of the University, not including designated municipal roadways or highways surrounding the perimeter of campus.

c. Highway: Public rights-of-way established for purposes of vehicular travel in conformity with SDCL Chapter 31 and not University-owned grounds.

d. Roadway: That adjacent property lines intended for use of pedestrians.

f.

- g. Licensed Vehicle: Vehicle licensed by appropriate licensing body as required for use in area requiring licensure for operation.
- h. Authorized Third-Party Operator: Contracted vendor or affiliated entity authorized to operate a Utility Vehicle on the University Campus in compliance with University rules.

3. Policy

- a. The University Campus roadways and driveways are not considered highways as defined by SDCL 31-1-1 and are subject to University control for University Utility Vehicle operation.
- b. Utility Vehicles may be operated on the University Campus by Authorized Drivers as approved by their supervisor in the fulfillment of their employment duties or by Authorized Third-Party Operators as approved by the Assistant Vice President for Facilities & Services, successor, or designee.
- c. An individual must complete the Utility Vehicle training applicable to the type of Utility Vehicle to be operated prior to being an Authorized Driver or Authorized Third-Party Operator. University Facility and Services shall provide Utility Vehicle training to its Authorized Drivers and University Environmental Health and Safety is responsible for providing appropriate training to all other designated Authorized Drivers. The V.P. for Technology and Security, or designee is responsible for maintenance of training records. HR is responsible for volunteer and personnel records retention.
- d. Utility Vehicles must be operated in accordance with all applicable regulations and University policies.
- e. Authorized Drivers and Authorized Third-

